



6 September 2019

Dear Sir/Madam

A meeting of the Personnel Committee will be held on Monday, 16 September 2019 in the New Council Chamber. Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors:	L Fletcher	J M Owen
	J C Goold	J C Patrick
	M Hannah (Chair)	R S Robinson (Vice-Chair)
	L A Lally	P D Simpson
	P Lally	D K Watts
	H Land	R D Willimott
	P J Owen	

AGENDA

1. APOLOGIES

To receive any apologies and notification of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. TERMS OF REFERENCE PAGES 1 - 4

To inform the Committee of its terms of reference in order to provide information on its remit and potential future areas of consideration.

4. REFERENCES

The following policies were due to be considered at the Local Joint Committee meeting held on 12 September 2019. Members will be updated at the meeting as to the outcomes from the Joint Committee meeting.

4.1 Local Joint Consultative Committee PAGES 5 - 20

12 September 2019
Whistleblowing Policy

4.2 Local Joint Consultative Committee PAGES 21 - 28

12 September 2019
Code of Conduct

4.3 Local Joint Consultative Committee PAGES 29 - 50

12 September 2019
Attendance Management

4.4 Local Joint Consultative Committee PAGES 51 - 54

12 September 2019
Dying to Work

4.5 Local Joint Consultative Committee PAGES 55 - 68

12 September 2019
Leave Scheme

4.6 Local Joint Consultative Committee PAGES 69 - 76

12 September 2019
Menopause in the Workplace

- 4.7 Local Joint Consultative Committee PAGES 77 - 84
- 12 September 2019
Domestic Abuse
5. RESTRUCTURE OF LEARNING AND DEVELOPMENT TEAM, INCLUDING PROPOSED LEARNING AND DEVELOPMENT APPRENTICE PAGES 85 - 96
- To advise Committee of a proposal to re-structure the Learning and Development Team within the Human Resources Section, including the appointment of an apprentice, following the resignation of the Learning and Systems Development Officer.
6. PERFORMANCE MANAGEMENT - BUSINESS PLAN PROGRESS SUPPORT SERVICE AREAS - HUMAN RESOURCES PAGES 97 - 102
- To report progress against outcome targets identified in the Business Plans for the support services areas, linked to Corporate Plan priorities and objectives, and to provide an update as to the latest key performance indicators therein.
7. WORK PROGRAMME PAGES 103 - 104